

SPONSORSHIP AGREEMENT

School Name (SN) agrees to advance educational expenses for you to attend:

Course: **Montessori Northwest's Portland AMI X-X Program**

Location: **610 SW Alder Street Suite 721, Portland, OR 97205**

Dates of the course: **Month XX, 2023 - Month XX, 2024**

Expenses: **\$13,700 (educational expenses include registration, tuition, student membership fees, and exam fees) plus ten weeks of wages, and related expenses, including medical insurance and payroll expenses.**

In consideration of the payment of these educational expenses, you, **Learner's Name**, agree to the following:

If you cannot complete this course due to what **School Name** considers extenuating circumstances (such as your illness or the illness of a family member), you will reimburse **School Name** for the educational expenses provided to you via personal check within seven days. The educational expenses are determined pro rata according to the published schedule of classes.

If you voluntarily terminate employment with or are terminated by **School Name** prior to completing the course, you will reimburse **SN** the educational expenses provided to you within seven days. The educational expenses are determined pro rata according to the published schedule of classes.

If you voluntarily terminate employment with or are terminated by **School Name** after completing the course and prior to **Month XX, 2024**, you will reimburse **75%** of the **SN** educational expenses provided to you within seven days.

If you voluntarily terminate employment with or are terminated by **School Name** after completing the course and prior to **Month XX, 2025**, you will reimburse **50%** of the **SN** educational expenses provided to you within seven days.

If you voluntarily terminate employment with or are terminated by **School Name** after completing the course and prior to **Month XX, 2026**, you will reimburse **25%** of the **SN** educational expenses provided to you within seven days.

If you voluntarily terminate your employment with or are terminated by **School Name** after completing the course and after **Month XX, 2027**, your educational expenses will be considered paid in full.

If any action is brought to enforce any provision of this agreement by **School Name**, you agree to pay all costs associated with the action as well as any costs of litigation, including all reasonable attorney fees.

This educational expense agreement creates no contract of employment between you and **School Name**. You may terminate your employment with this company at any time, with, or without cause, and **School Name** may terminate your employment at any time with or without cause. Should **School Name** terminate your employment (except for the reason of a layoff) you will reimburse the educational expenses provided to you. Should **School Name** terminate your employment for the reason of a layoff, your educational expenses will be considered paid in full.

Learner Name, Employee Signature _____ Date _____

School Staff Name, Administrative Director Signature _____ Date _____

School Staff Name, Finance Director Signature _____ Date _____

School Staff Name, Program Director Signature _____ Date _____

X-X Training Sponsorship Agreement page 2

THIS AGREEMENT is made this **Xst day of Month 2023** by and between **Learner's Name** and **School Name** a **State non-profit organization**, who collectively shall be referred to as "the Parties";

RECITALS:

- A. The Parties operates an **AMI Montessori School** in **City, State**, and desires to secure the future services of **Learner's Name** as a **X-X Guide, or other staff position**.
- B. The Parties is prepared and willing to sponsor **Learner's Name** for the **AMI X-X Program** provided she/he/they is prepared to commit to such training and future services to the Parties as the **X-X Guide**.

NOW, THEREFORE, it is agreed by **Learner's Name** and the Parties as follows:

- 1. **Learner's Name** shall participate in the **AMI X-X Program**. She/He/They shall exercise her/his/their best efforts to complete said training satisfactorily according to the following timeline:
 - a. **Month X - Month XX, 2023** **Orientation and Block 1**
 - b. **Month X, 2023 - Month XX, 2024** **Distance Block 1**
 - c. **Month X - Month XX, 2024** **Block 2**
 - d. **Month XX - Month X, 2024** **Distance Block 2**
 - e. **Month X - Month XX, 2024** **Block 3**
- 2. The Parties shall advance educational expenses for **Learner's Name**, so long as she/he/they is satisfactorily and actively participating in the **AMI X-X Program** according to the above timeline, and the following guidelines:
 - a. **Learner's Name** works a minimum of **X** hours a week during **Blocks 1, 2, and 3**.
 - b. **Learner's Name** works **full-time** during **Distance Blocks 1 and 2**.
- 3. The Parties shall pay the salary of **Learner's Name**, so long as she/he/they is satisfactorily and actively participating in the **AMI X-X Program** according to the above timeline and guidelines.
- 4. **Learner's Name** shall execute and deliver to **School Name** her/his/their Promissory.
- 5. This sponsorship agreement is for the educational expenses for active and satisfactory participation in the **AMI X-X Program (\$13,700 includes registration, tuition, student membership fees, and exam fees) plus ten weeks of wages, and related expenses, including medical insurance and payroll expenses**). According to the specifications outlined in this document, this sponsorship agreement shall be payable and paid only if **Learner's Name** is actively participating in the **AMI X-X Program** according to the specifications outlined in this document.
- 6. The Parties shall advance educational expenses to **Learner's Name** and pay her/his/their wages while employed over four years, provided **Learner's Name** satisfactorily and actively participates in the **AMI X-X Program** according to the above timeline, works a minimum of **X** hours a week during **Blocks 1, 2, and 3**, and works **full-time** during **Distance Blocks 1 & 2**, the Parties shall advance educational expenses to **Learner's Name** and pay her/his/their wages while employed over four years.